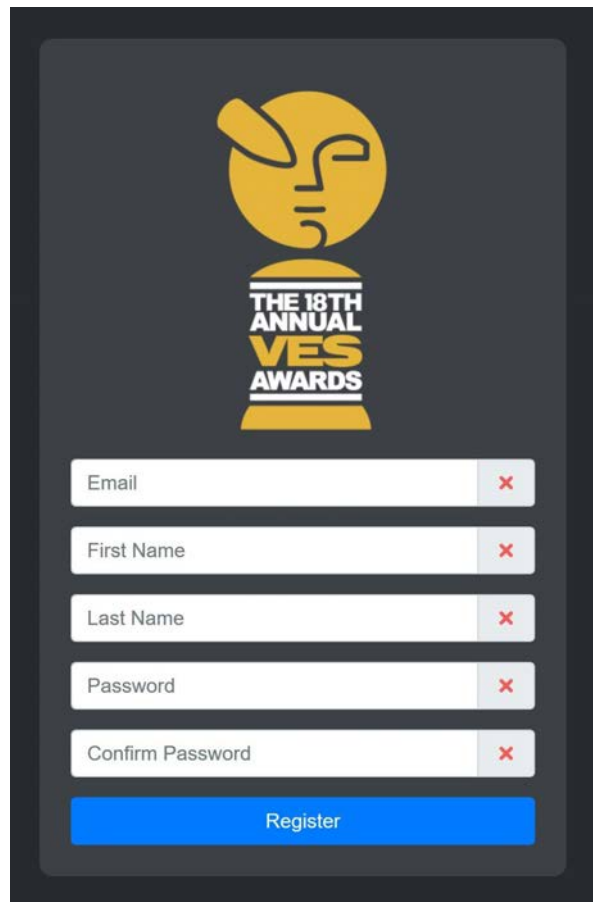


VES Awards Submission Guide

To submit an entry for consideration in Category #24 – Outstanding Special (Practical) Effects in a Photoreal or Animated Project of the Visual Effect Society, you first need to register.

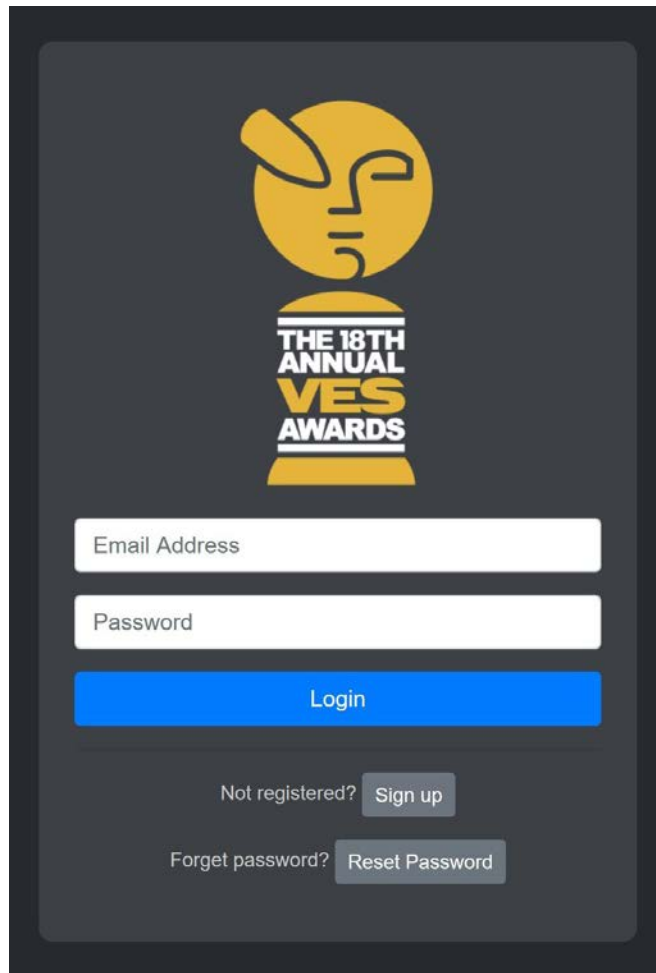
Go to <https://vesawards.sohonet.com/> and fill in your VES login details:



The image shows a registration form for the 18th Annual VES Awards. At the top is the VES logo, a stylized yellow face with a hand to its ear, above a trophy pedestal with the text 'THE 18TH ANNUAL VES AWARDS'. Below the logo are five input fields: 'Email', 'First Name', 'Last Name', 'Password', and 'Confirm Password'. Each field has a red 'x' icon on the right side. At the bottom is a blue 'Register' button.

After filling in the required details and clicking 'register' you will be informed that an activation code has been sent to the email address given. Go to your inbox and follow the link (please check your junk/spam if you have not received the email).

The link will take you to a VES page to activate the account. Once activated you will then be required to log in:

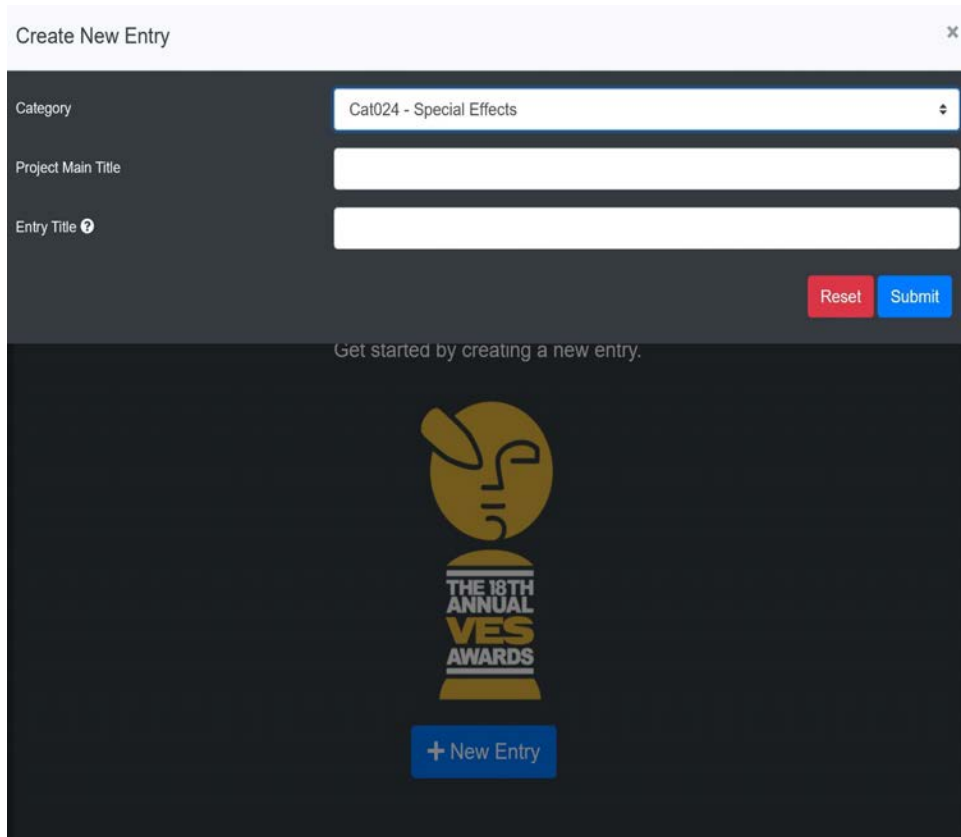


The image shows a login form for 'THE 18TH ANNUAL VES AWARDS'. At the top is a yellow logo of a stylized head with a hand to its ear, above a trophy base with the text 'THE 18TH ANNUAL VES AWARDS'. Below the logo are two white input fields: 'Email Address' and 'Password'. A blue 'Login' button is positioned below the password field. At the bottom, there are two links: 'Not registered? Sign up' and 'Forget password? Reset Password', each with a corresponding button.

After logging in click on the 'submit entry' button on the 'Welcome to the VES Awards' page.

If you are initially submitting an entry you will be taken to a page requesting you to click the 'New Entry' button (if you are returning to finish or edit an existing entry, this page will not be shown)

A 'drop down' menu should appear:



The screenshot shows a 'Create New Entry' form with a dark background. At the top, the title 'Create New Entry' is displayed in a light grey bar with a close button (X) on the right. Below the title, there are three input fields: 'Category' (a dropdown menu showing 'Cat024 - Special Effects'), 'Project Main Title' (an empty text box), and 'Entry Title' (an empty text box with a help icon). To the right of these fields are two buttons: a red 'Reset' button and a blue 'Submit' button. Below the input fields, the text 'Get started by creating a new entry.' is displayed. In the center, there is a gold-colored logo for 'THE 18TH ANNUAL VES AWARDS' featuring a stylized face. At the bottom, there is a blue button with a white plus sign and the text '+ New Entry'.

From the **Category** options, select:
'Cat24 – Special Effects'

Project Main Title: usually the actual title of the project that you have been working on (release title)

Entry Title: A generic naming and/or numbering of your choice

Click the 'submit' button

You will then be taken to the actual submissions page, where you can add details on the submission and the entrants.

The screenshot shows a submission form for 'Cat024 - Special Effects'. At the top, the project ID '24-1032' is displayed in large yellow text. Below it, the 'Project Main Title' is 'Mission Impossible Fallout' and the 'Entry Title' is 'MI6_SFXsub_cat24'. There are four buttons: 'Payment by Card' (with a card icon), 'Submit' (with a lock icon), 'Signature Form' (with a document icon and a help icon), and 'Delete' (with a trash icon). A progress bar shows '7 fields complete' in green and '11 fields missing' in blue. Below the progress bar is a 'Details' section with several fields: 'Production Company' (with a pencil icon), 'Distribution Company/Network' (with a pencil icon), 'Work to be Considered Sound' (with a microphone icon and 'has sound'), 'Before and After Sound' (with a microphone icon and 'has sound'), 'Character or Model Name' (with a pencil icon and a help icon), 'Premiere Date' (with a pencil icon and a help icon), 'Facility's Authorized Management' (with a help icon and a red error message: 'Work was not created under the employment of a facility'), and 'Supplemental reading material' (with a help icon and a red error message: 'You are not submitting supplemental reading material').

The top of the page reflects your input into the previous drop down menu. Below that are several mandatory fields. A status bar informs you of the steps you need to complete.

Below the status bar are the first set of fields; these mainly request information on the project you are submitting.

There are 'help' buttons (?) which give you hints as to how to complete the field.

Below this is the submitter and entrants details section:

The screenshot shows a dark-themed interface with two main sections: 'Contacts' and 'Entrants'.
Contacts Section:
- 'Submission Contact': A card with a person icon and a '+ Add Contact' button.
- 'Individual Preparing Submission': A card with a person icon and a '+ Add Contact' button.
- 'Project Lead': A card with a person icon and a '+ Add Contact' button.
Entrants Section:
- 'Slot 1: The Practical Effects Supervisor': A card with a person icon and a '+ Add Entrant' button.
- 'Slot 2: open to any significant contributor to the Special Effects': A card with a person icon and a '+ Add Entrant' button.
- 'Slot 3: open to any significant contributor to the Special Effects': A card with a person icon and a '+ Add Entrant' button.
- 'Slot 4: open to any significant contributor to the Special Effects': A card with a person icon and a '+ Add Entrant' button.

You will need the upper-most three contacts at least, one entrant (all including credits) to complete this section.

By clicking the 'Add contact' button, you will be presented with a form to fill in the relevant details:

The 'Adding Contact' form is a dark-themed modal window with the following fields:
- 'Choose a contact ...': A dropdown menu.
- 'Existing Contact': A text input field with a 'Create new (fill in form below)' button.
- 'Or create a new contact ...': A section header.
- 'Email *': A text input field.
- 'First Name *': A text input field with a 40-character limit.
- 'Last Name *': A text input field with a 40-character limit.
- 'VES Membership number': A text input field with a help icon.
- 'Street Address *': A text input field with a 40-character limit.
- 'Suite': A text input field with a 40-character limit.
- 'City *': A text input field with a 40-character limit.
- 'Country *': A dropdown menu.
- 'State / Province *': A text input field with a 40-character limit.
- 'Zip / Postcode *': A text input field with a 40-character limit.
- 'Primary Phone (Numbers only)': A text input field with a help icon.
- '* required fields': A note at the bottom left.
- 'Reset' and 'Submit' buttons: Located at the bottom right.

A completed submission will show a solid green status bar...

24-1032

Cat024 - Special Effects

Project Main Title
Mission Impossible Fallout

Entry Title
MI6_SFXsub_cat24

Payment by Card Submit Signature Form Delete

All fields complete - please submit the form

Details

Production Company	Paramount Pictures
Distribution Company/Network	Paramount Pictures
Work to be Considered Sound	has sound
Before and After Sound	has sound
Character or Model Name	none
Premiere Date	Dec 31st 2019
Facility's Authorized Management	Work was not created under the employment of a facility
Supplemental reading material	You are not submitting supplemental reading material

... and contacts area.

Contacts

Submission Contact

Kieran Reed

Edit Remove or Switch

Individual Preparing Submission

Kieran Reed
Designer

Edit Remove or Switch

Project Lead

Neil Corbould
SFX Supervisor

Edit Remove or Switch

Entrants

Slot 1: The Practical Effects Supervisor

Neil Corbould
SFX Supervisor
Credit URL
 No voucher

Edit Remove or Switch

Slot 2: open to any significant contributor to the Special Effects

+ Add Entrant

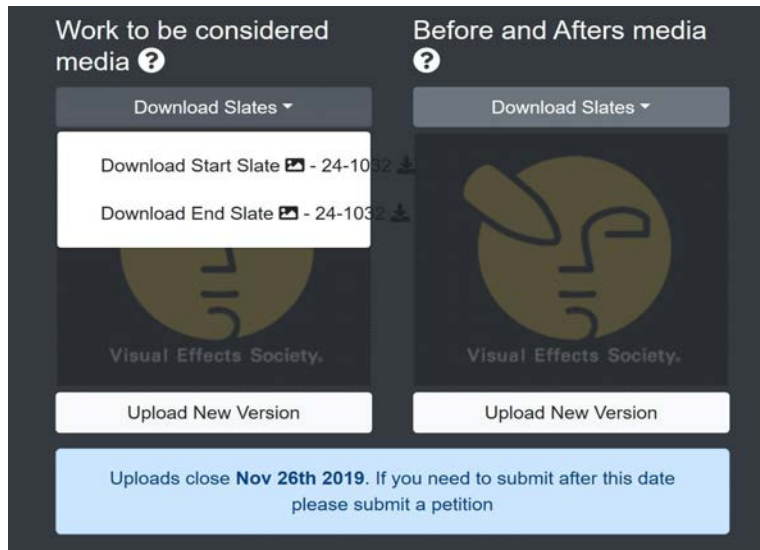
Slot 3: open to any significant contributor to the Special Effects

+ Add Entrant

Slot 4: open to any significant contributor to the Special Effects

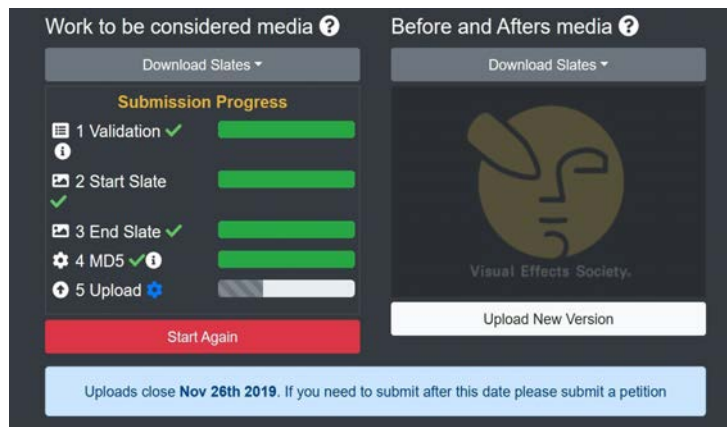
+ Add Entrant

At the bottom of the page is the section where you can download the slates that you will need to add to your clip edits:



Once your edited clip is ready click on the 'upload New Version' button.

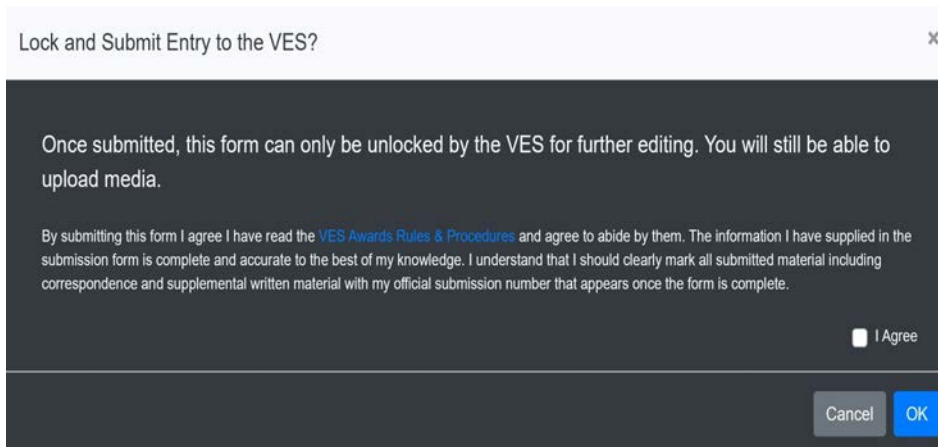
This will process your video and give you an error warning if there is anything wrong with your video.



A fully detailed description of what is required from your edited clip, including the correct application of the slates, can be found in the VES 'Rules and Procedures' page, under Category 24: Outstanding Special (Practical) Effects in a Photoreal Project

A rough 'step-by-step' guide to outputting the correct video formatting will be included in this guide (below)

After uploading your videos, scroll back up to the top of the page and click the 'Submit' button. You will get a confirmation pop up:



Lock and Submit Entry to the VES? ✕

Once submitted, this form can only be unlocked by the VES for further editing. You will still be able to upload media.

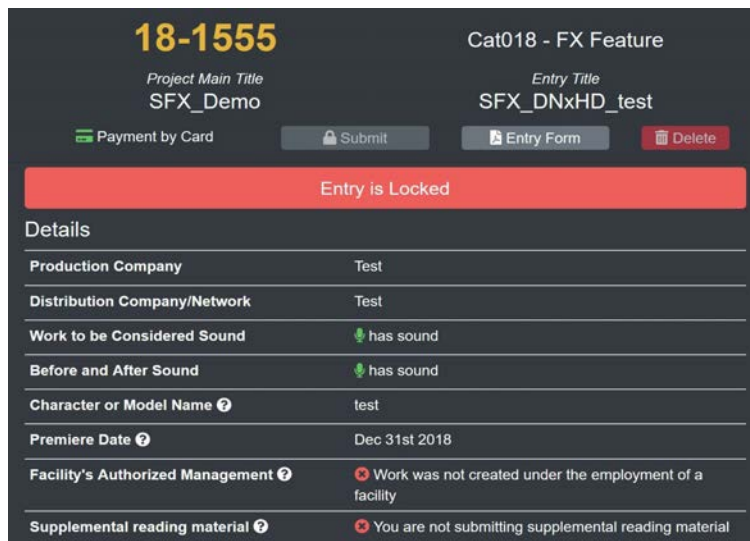
By submitting this form I agree I have read the [VES Awards Rules & Procedures](#) and agree to abide by them. The information I have supplied in the submission form is complete and accurate to the best of my knowledge. I understand that I should clearly mark all submitted material including correspondence and supplemental written material with my official submission number that appears once the form is complete.

I Agree

Cancel OK

Check the radio button and click 'OK'

The status bar will turn red and display that the submission is now 'locked':



18-1555 Cat018 - FX Feature

Project Main Title Entry Title
SFX_Demo SFX_DNxHD_test

Payment by Card

Entry is Locked

Details

Production Company	Test
Distribution Company/Network	Test
Work to be Considered Sound	<input checked="" type="checkbox"/> has sound
Before and After Sound	<input checked="" type="checkbox"/> has sound
Character or Model Name ?	test
Premiere Date ?	Dec 31st 2018
Facility's Authorized Management ?	<input checked="" type="checkbox"/> Work was not created under the employment of a facility
Supplemental reading material ?	<input checked="" type="checkbox"/> You are not submitting supplemental reading material

The final thing to do is download the entry form by clicking on the button at the top of the page, completing this, and returning it to VES.

The entry form acts as a document of your 'signature' and consent.

VES Awards Submissions Formatting

Before starting your VES submission edit, please make sure you have read the VES 'Rules and Procedures' for your particular category.

There is a very specific formatting that your video clips need to adhere to. This basic 'step-by-step' will hopefully guide you through the simplest methods. (Other solutions are available)

If you edit directly in Blackmagic's DaVinci Resolve there is nothing further to download; the whole process can be rendered out from within this single suite using the 'deliver' setting (below)

The free version is available here:

<https://www.blackmagicdesign.com/products/davinciresolve/>.

If you use any other editing software you will need to download a converter and codec. The codec is DNxHD, and can be downloaded direct from Avid:

http://avid.force.com/pkb/articles/en_US/download/Avid-QuickTime-Codecs-LE

Current Installer for Avid QuickTime Codecs LE

A fully tested and simple converter can be downloaded from here:

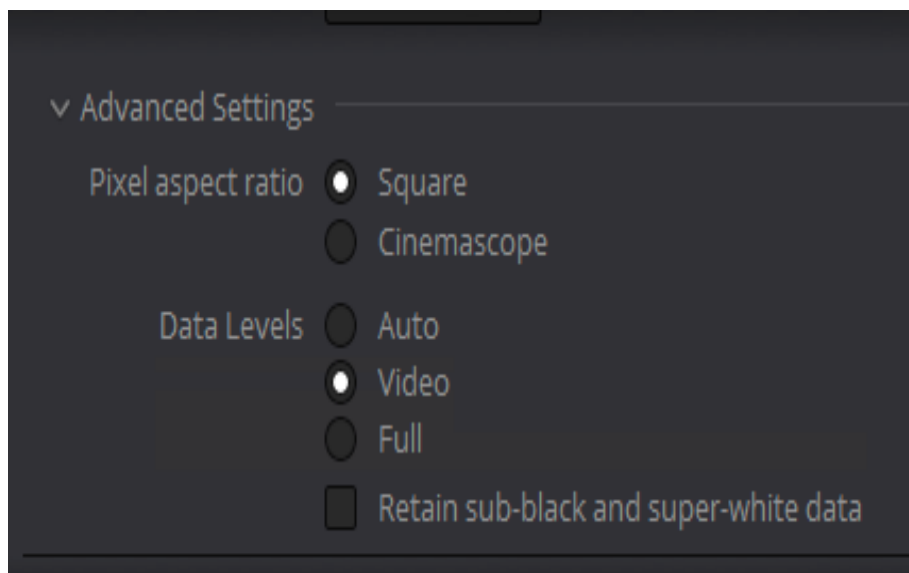
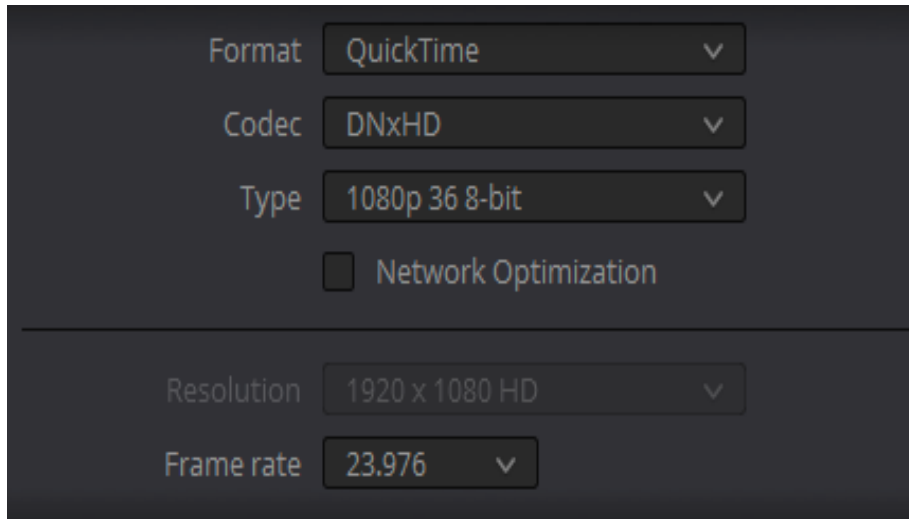
<http://www.squared5.com/>

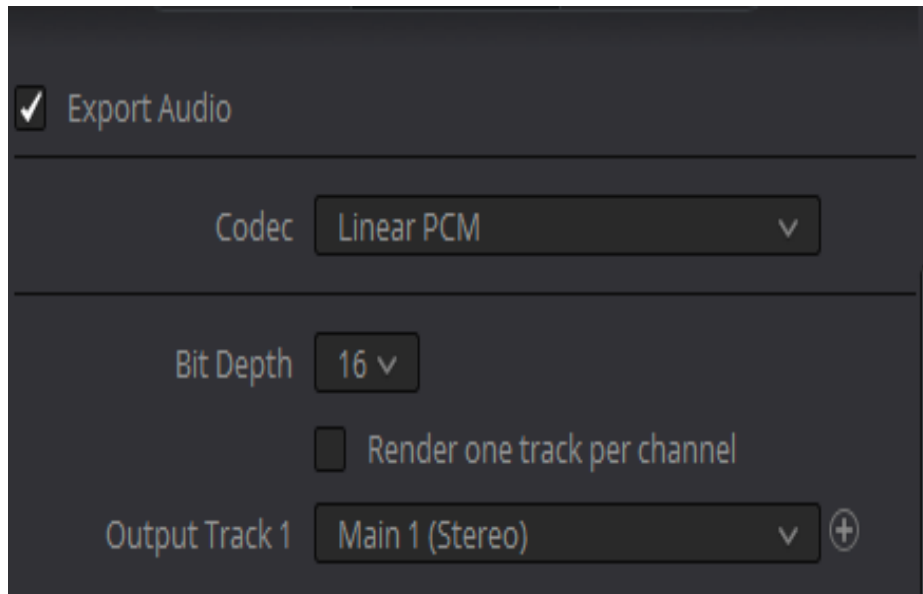
Download and run installation on both the links
(a reboot may be required)

A step-by-step guide to outputting via this method is below.

DaVinci Resolve

In the 'deliver' screen of Resolve, go to the 'Render Setting' window and apply these option for the Video and Audio outputs:





Fill in the file name, give it a render location and check the 'single clip' radio button.

Click on the 'Add to render queue' button and click 'Start render'

The resulting file will be fully compatible with VES formatting.

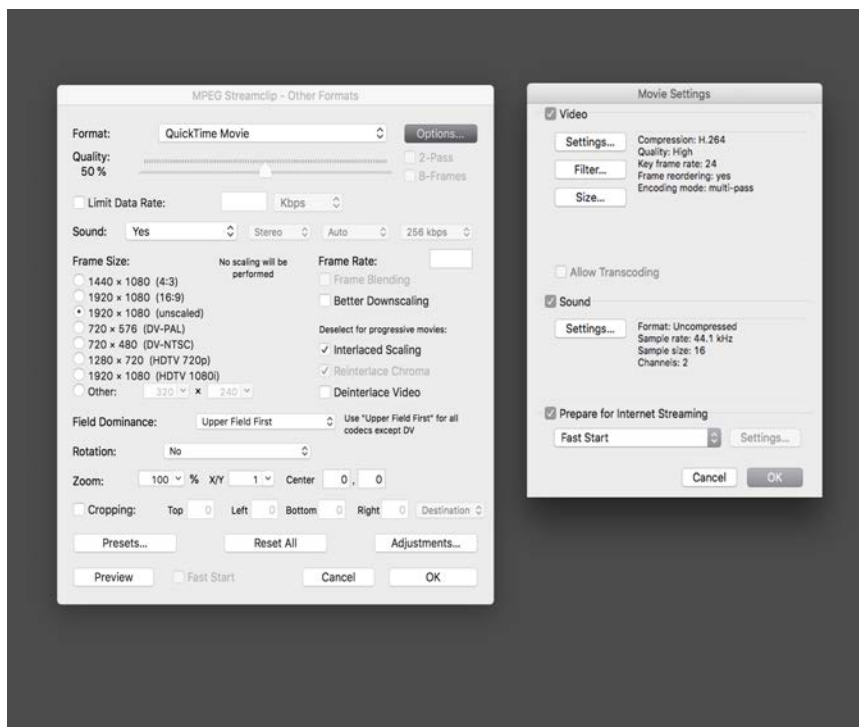
Stand alone conversion (from an existing edit)

Run the streaming software (*Squared5*) and import your edit, under Files > Open Files.

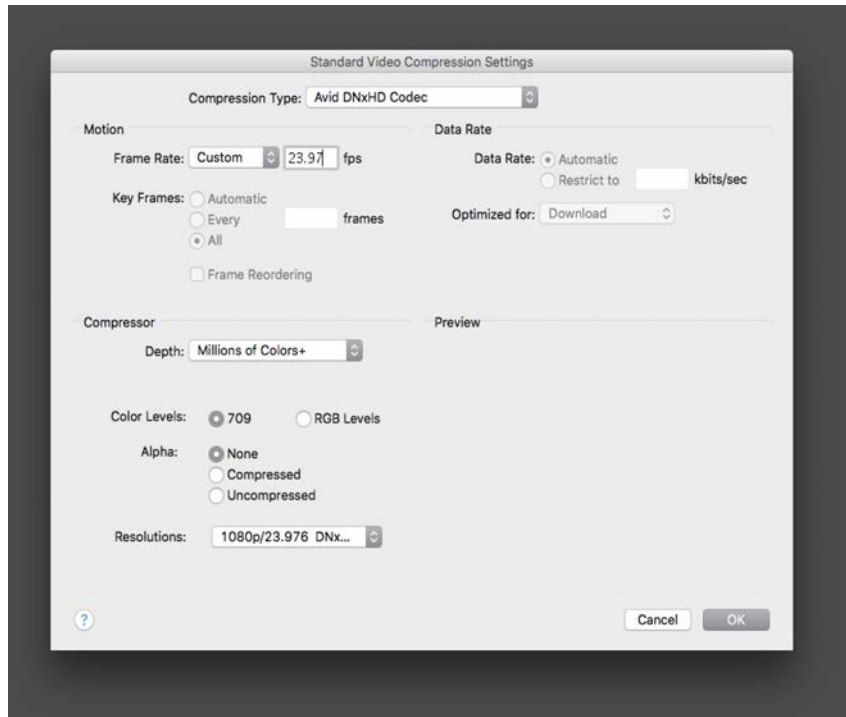
When imported select File > Export to Other Format:



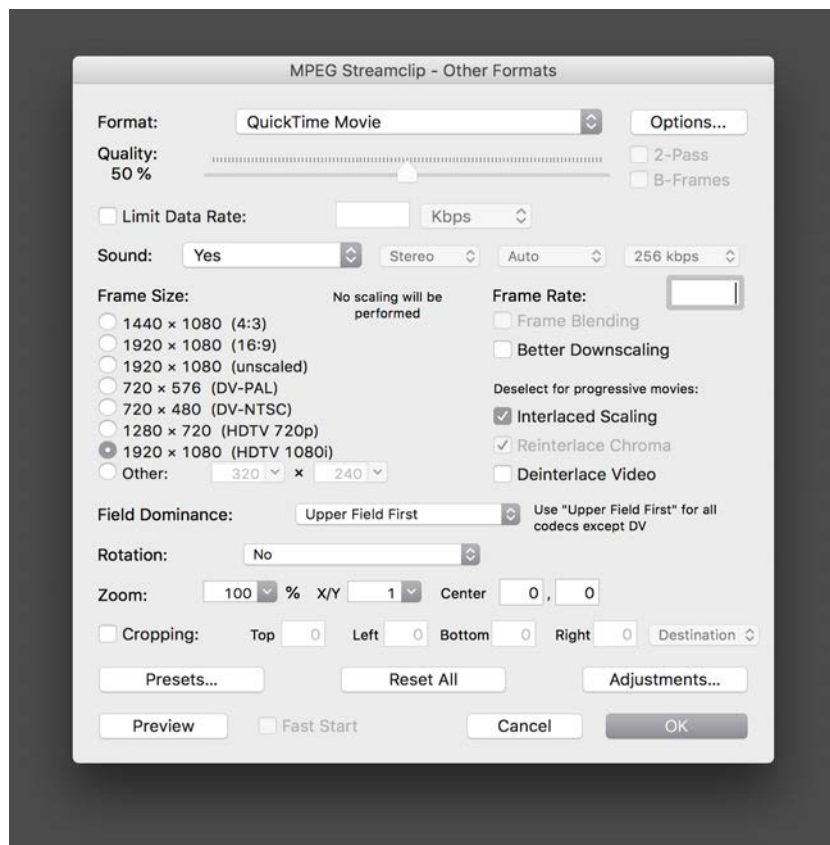
From the 'Other Formats' window click the 'options' button; this will bring up a settings window:



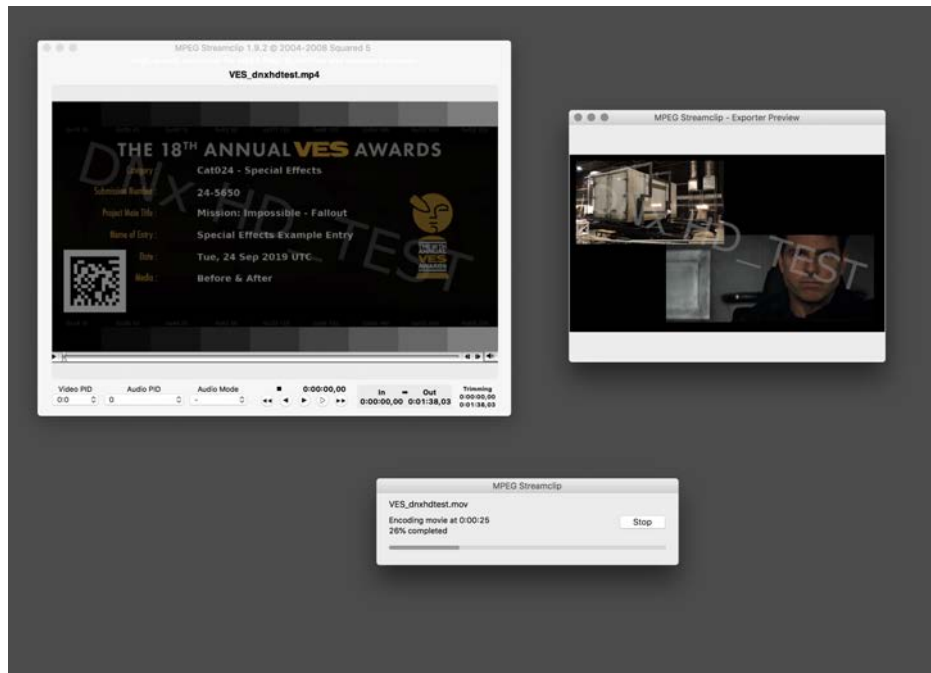
Click the 'settings' button under video and from the drop-down menu select the appropriate option to meet the VES formatting.



Click 'OK', to return to the previous window:



You only need to make any adjustment here if your imported clip does not match the required size.
Click 'OK'.



The resulting file will be fully compatible with VES formatting.

These are only examples of two methods to create compatible clips for your entry submission, there are others available.

If your clip fails to upload, you will be given hints and an error log to help you evaluate why it failed.

Format: DNxHD36 (aka DNxHD LB 8-bit)

video: 8-bit 1920 x 1080p 23.98 fps,

audio: 16-bit 44.1KHz.

No exceptions.

The VES 'Rules and Procedures' for Category #24 – Outstanding Special (Practical) Effects in a Photoreal or Animated Project will also help in creating the correct output.